



### Emergency Preparedness Planning

Listing of hazards that could be included in an Emergency Preparedness Plan (EPP):

Geological, meteorological, and biological hazards

- Earthquake
- Tsunami
- Volcano
- Landslide, mudslide, subsidence
- Flood, flash flood, tidal surge
- Water control structure/dam/levee failure
- Drought
- Snow, ice, hail, sleet, arctic freeze
- Windstorm, tropical cyclone, hurricane, tornado, dust storm
- Extreme temperatures (heat, cold)
- Lightning strikes (Wildland fire following)
- Foodborne illnesses
- Pandemic/Infectious/communicable disease (Avian flu, H1N1, etc.)

Technology-Caused and Human-Caused (Accidental & Intentional) Events

- Utility interruption or failure (telecommunications, electrical power, water, gas, steam, HVAC, pollution control system, sewerage system, other critical infrastructure)
- Hazardous material spill or release
- Nuclear Power Plant Incident (if located in proximity to a Nuclear power plant)
- Explosion/Fire
- Transportation accident
- Building/structure collapse
- Entrapment and or rescue (machinery, confined space, high angle, water)
- Transportation Incidents (Motor Vehicle, Railroad, Watercraft, Aircraft, Pipeline)
- Robbery
- Lost Person, Kidnap, Extortion, Hostage Incident, Workplace violence
- Demonstrations, Civil disturbance

- Bomb threat, Suspicious package
- Terrorism

Fire Evacuation Procedure – Sample
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**Procedure:**

- 1.** Evacuate building occupants along evacuation routes to primary assembly areas outside (i.e. muster point location). Redirect building occupants to stairs and exits away from the fire. Prohibit use of elevators.
- 2.** An evacuation team member accounts for all employees and visitors at the assembly area. One team member is needed at each muster point to conduct head counts.
- 3.** Meet Fire Department Incident Commander (IC). Inform the IC if everyone has been accounted for and if there are any injuries. Provide an update on the nature of the emergency and actions taken. Provide building floor plans, keys and other assistance as requested.
- 4.** Assign personnel to verify that fire protection systems are operating normally and to operate building utility and protection systems as directed by the fire department.
- 5.** Seek guidance from Fire Department IC for re-entry / return to operations.